CARVA
SCREENPRINT&SIGN COMPANY

ORDER FORM

DATE ORDERED: _____

DATE ORDER NEEDED: _____

ORDER TAKEN BY: _____

MAIL TO:
PO Box 128, Tyner, NC 27980

EMAIL TO:
info@carvasigns.com

FAX TO: (252) 221-8546

BILLING ADDRESS:

Name: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Phone Number: (____) _____ - _____

E-mail Address: _____

SHIPPING ADDRESS: *(If different from Billing Address)*

Name: _____

Address: _____

City: _____ State: _____ Zip Code: _____

PRODUCT TYPE:

- ☐ Sign
- ☐ Apparel
- ☐ Banner
- ☐ Embroidery
- ☐ Digital Printing
- ☐ Vehicle Lettering
- ☐ Vinyl Lettering
- ☐ Political
- ☐ Real Estate
- ☐ Magnetic
- ☐ Other: _____

METHOD OF PAYMENT:

☐ CreditCard ☐ Cash ☐ Money Order ☐ PayPal

**Credit Card and PayPal payments are subject to 3% processing fee*

RUSH CHARGE:
All orders requiring completion in less than 14 business days from the date of order confirmation are subject to a rush order fee in the amount of 30% of the order total. Rush orders will be accepted at the discretion of the CarVa Production Staff.

DESIGN FEE:
Art charges (new art or adjustments) will apply at the rate of $15 per hour for the initial design and two (2) rounds of revisions. Any revisions needed after the second round of revisions will be billed at $15 per half hour. Some exceptions may apply.

DESIGN DESCRIPTION:

_____

DESIGN SKETCH:

QUANTITY: _____

DIMENSIONS: _____

COLOR(S): _____

_____
CARVA SIGNATURE DATE

_____
CUSTOMER SIGNATURE DATE